



# 2016 Wyoming Election Calendar

Wyoming Secretary of State's Office - Election Division

**Updated 9/16/2015**

## DECEMBER 2015

**Thu Dec 31, 2015**

### **Campaign Finance Filing - PACs, Committees**

**Description:** Candidate committees, political action committees (PACs) file Contributions & Expenditures on Dec. 31 of each odd-numbered year. W.S.22-25-106(b)(ii)

## JANUARY 2016

**Mon Jan 4, 2016**

### **Special District Secretary Publishes Proclamation of May Subsequent Director Election**

**Description:** WS 22-29-112(c)

## FEBRUARY 2016

**Wed Feb 3, 2016**

### **Special District Subsequent Director Candidates File with Special District Secretary - (START)**

**Description:** Special district subsequent director candidates file with special district secretary  
Start: Feb 3, 2016; End: Feb 23, 2016 WS 22-29-112(d)

**Mon Feb 8, 2016**

### **Initiative Petition Filing Deadline for 2016 Ballot**

**When:** 8am - 9:30am

**Where:** Wyoming Secretary of State's Office

**Description:** Initiative Petition Filing deadline for 2016 ballot (before legislature convenes) WS 22-24-319(a)

### **Legislature Convenes (Budget Session)**

**When:** 10am

**Mon Feb 15, 2016**

### **Purge & Update Voter Registration Lists (deadline)**

**Where:** County Clerks offices

**Description:** County Clerks purge & update voter registration lists; notify SOS when completed  
WS 22-2-113(e)

**Tue Feb 23, 2016**

### **Special District Subsequent Director Candidates File with Special District Secretary - (END)**

**Description:** Special district subsequent director candidates file with special district secretary  
Start: Feb 3, 2016; End: Feb 23, 2016 WS 22-29-112(d)

## MARCH 2016

**Tue Mar 1, 2016**

**Political Subdivision Notice of May Bond Election to County Clerk**

**Description:** Political subdivision notice of May bond election to county clerk WS22-21-103

**Thu Mar 10, 2016**

**Initiative & Referendum – State Initiative & Referendum – Contributions & Expenditures - Ads, Literature**

**Where:** Wyoming Secretary of State's Office

**Description:** Groups that raised or spent money for paid advertising or printed literature to support, oppose or influence legislation by initiative or referendum within the past 4 years must file with SOS an interim monthly statement for each month or portion thereof that the legislature is in session within 10 days of the first day of the month for the previous month WS 22-24-201(a)(ii)

**Tue Mar 22, 2016**

**March Special District Subsequent Director Elections**

**Description:** March special district subsequent director elections WS 22-29-112(a)

**Thu Mar 24, 2016**

**Publication Notice of May Bond Election**

**Description:** County Clerks publish notice of May bond election WS 22-21-104

## APRIL 2016

**Mon Apr 18, 2016**

**Voter Registration Closes for May Elections**

**Description:** Voter registration closes for May elections WS 22-3-102(a)

**Tue Apr 19, 2016**

**County Clerks Notify Party Chairmen of Number of Election Judges, Counting Board Members and Alternates Needed**

**Description:** County clerks notify party chairmen of number of election judges counting board members and alternates needed WS 22-8-101(a)

**Publication of Special District Subsequent Director Candidates**

**Description:** County clerks publish names of special district subsequent director candidates WS 22-29-112(e)

**Mon Apr 25, 2016**

**SOS Certifies Offices Up for Election – (START)**

**Description:** Secretary of State certifies offices up for election ~ Start: April 24, 2016; End: May 2, 2016 WS 22-1-108

**Wed Apr 27, 2016**

**Political Subdivision Notice of Aug Bond Election to Clerk**

**Description:** Political subdivision provide notice of August bond election to county clerk WS 22-21-203

## MAY 2016

**Mon May 2, 2016**

**SOS Certifies Offices Up for Election – (END)**

**Description:** Secretary of State certifies offices up for election ~ Start: April 24, 2016; End: May 2, 2016 WS 22-1-108

**Tue May 3, 2016**

**County Commissioners Divide County into Election Districts**

**Description:** Board of county commissioners, with advice of county clerk, shall divide the county into not more than 30 election districts no later than its first meeting in May WS 22-7-101; 18-3-502

**Town Elections; Bond Elections; Subsequent Director Elections**

**Description:** WS 22-23-202(a)(iii); 22-21-103; 22-29-112(a)

**Fri May 6, 2016**

**Primary Election Proclamation Published by Clerks – (START)**

**Description:** County clerks publish primary election proclamation WS 22-2-109(a). ~ Start: May 6, 2016; End: May 17, 2016

**Thu May 12, 2016**

**Candidate Filing - Primary Election – (START)**

**Description:** Candidate Filing - Applications for nomination for primary election. ~ Start: May 12, 2016; End: May 27, 2016 WS 22-5-209

**Declaration of Intent-Supreme Court Justices, District Court Judges, and Circuit Court Judges ~ Start: May 9, 2016 End: Aug 8, 2016 – (START)**

**Description:** Filing period for Declarations of Intent-supreme court justices, district court judges, and circuit court judges ~ Start: May 9, 2016; End: Aug 8, 2016

**Tue May 17, 2016**

**Party Chairs, Municipal Clerks Provide List of Election Judges, Counting Board**

**Description:** County party chairmen and municipal clerks certify list of eligible election judges and counting board members to county clerk WS22-8-101(b) and (c)

**Primary Election Proclamation Published by Clerks – (END)**

**Description:** County clerks publish primary election proclamation WS 22-2-109(a). ~ Start: May 6, 2016; End: May 17, 2016

**Fri May 27, 2016**

**Candidate Filing - Primary Election – (END)**

**Description:** Candidate Filing - Applications for nomination for primary election. ~ Start: May 12, 2016; End: May 27, 2016 WS 22-5-209

## JUNE 2016

**Wed Jun 1, 2016**

### **Political Party Petition Formation Deadline**

**Description:** Petition filing deadline for political party formation 3,302 signatures of registered voters (not less than 2% of the total votes cast for U.S. House of Representatives in the last general election) WS 22-4-402(a)

**Thu Jun 9, 2016**

### **City Clerks Certify Candidates to County Clerks**

**Description:** City Clerks certify list of candidates to county clerks WS 22-23-303

### **SOS Certifies Primary Election Candidates**

**Description:** Secretary of State certifies list of primary election candidates to county clerks WS 22-5-209

**Thu Jun 30, 2016**

### **County Clerks Appoint Election Judges, Counting Boards**

**Description:** County clerks appoint election judges and counting boards from among major/minor party lists WS 22-8-101(d)

## JULY 2016

**Fri Jul 1, 2016**

### **Absentee Voting - Primary Election**

**Description:** Absentee voting for Primary Election: Not more than 45 days prior to the election WS 22-9-107

### **SOS Distributes Election Code**

**Description:** Secretary of State distributes election code to county & municipal clerks (election years) WS 22-2-120

### **UOCAVA Absentee Ballots Sent**

**Description:** County clerks send Primary Election absentee ballots to Uniformed & Overseas Absentee Voters who request them WS 22-6-107(b)

**Thu Jul 7, 2016**

### **Primary Election Ballots Posted**

**Description:** Primary Election ballots to be in possession of county clerks & posted in offices WS 22-6-107, WS 22-6-108(b)

### **Publish Notice of Primary Bond Election**

**Description:** County clerks publish notice of primary bond election WS 22-21-104

**Mon Jul 11, 2016**

### **Report Ballot Error**

**Description:** Deadline for filing notarized affidavit with county clerk alleging error or omission in ballot WS 22-6-109(a)

### **Special District Secretary Publishes Proclamation - Subsequent Director Election – (START)**

**Description:** Special district secretary to publish proclamation of subsequent director election Start: July 11, 2016; End: Aug 1, 2016 WS22-29-112(c)

## AUGUST 2016

**Mon Aug 1, 2016**

**Voter Registration Closes For Primary Election**

**Description:** Voter registration closes for Primary Election WS 22-3-102

**Special District Secretary Publishes Proclamation - Subsequent Director Election – (END)**

**Description:** Special district secretary to publish proclamation of subsequent director election  
Start: July 11, 2016; End: Aug 1, 2016 WS22-29-112(c)

**Tue Aug 2, 2016**

**Public Test of Voting Machines (deadline)**

**Description:** County clerks conduct public test of voting machines; representatives of parties and independent candidates invited WS 22-11-104(b)(iii)

**Publication of Sample Ballots, Polling Locations – (START)**

**Description:** County clerks publish sample ballots, polling place locations ~ Start: Aug. 2, 2016; End: Aug. 15, 2016 WS 22-6-105; 22-12-101

**Fri Aug 5, 2016**

**Copies of Poll Lists to County Party Chairs**

**Description:** County clerks deliver copies of poll lists for each precinct to county party chairmen WS 22-3-109(a)

**Mon Aug 8, 2016**

**Declaration of Intent-Supreme Court Justices, District Court Judges, and Circuit Court Judges ~ Start: May 9, 2016 End: Aug 8, 2016 – (END)**

**Description:** Filing period for Declarations of Intent-supreme court justices, district court judges, and circuit court judges ~ Start: May 9, 2016; End: Aug 8, 2016

**Tue Aug 9, 2016**

**Campaign Finance Filing - Pre-Primary**

**Description:** Candidates, candidate committees, PACs - Pre-Primary Statement of Contributions WS 22-25-106(a)(i); WS 22-25-106(b)(i)

**Wed Aug 10, 2016**

**Candidate Filing - School, College Board; Special District Subsequent Director – (START)**

**Description:** Candidate filing: School board, college trustee, special district subsequent director  
Start: Aug 10, 2016; End: Aug 29, 2016 WS22-22-202; WS 22-29-112(d)

**Fri Aug 12, 2016**

**Election Judge & Counting Board Training (deadline)**

**Description:** County clerks conduct election judge & counting board training WS 22-8-113

**Mon Aug 15, 2016**

**Minor & Provisional Party Candidate Filing Deadline**

**Description:** Candidate Filing Deadline - Certification of Minor & Provisional Party candidates  
WS 22-4-304(c)

**Publication of Sample Ballots, Polling Locations – (END)**

**Description:** County clerks publish sample ballots, polling place locations ~ Start: Aug. 2, 2016; End: Aug. 15, 2016 WS 22-6-105; 22-12-101

**Tue Aug 16, 2016**

**Publication of Proposed Constitutional Amendments**

**Description:** Secretary of State publishes proposed constitutional amendments (1/week x 12 weeks). WS 22-20-104

**7am - 7pm PRIMARY ELECTION**

**Description:** Polls open 7:00am to 7:00pm. For your polling place, go to our polling place locator: WS 22-2-104

**Thu Aug 18, 2016**

**Deadline to Request Write-In Vote Counts**

**Description:** Deadline to request the counting of write-in votes WS 22-5-501(a); WS 22-16-106 (c)

**Fri Aug 19, 2016**

**Certification of County Abstracts - County Canvassing Board**

**Description:** County Canvassing Boards certify county abstracts. County clerks notify write-in nominees within 48 hours of canvass WS 22-16-103(c)(i); WS 22-16-106(b)

**Mon Aug 22, 2016**

**Deadline to Request Recount with County Clerk**

**Description:** Deadline for filing affidavit with county clerk requesting a recount (not later than two days after county canvas) WS 22-16-110

**Wed Aug 24, 2016**

**State Canvassing Board Certifies State Abstract**

**Description:** State Canvassing Board meets to certify state abstract WS 22-16-118

**Fri Aug 26, 2016**

**Filing - Primary Report**

**Description:** Candidates, candidate committees, PACs - Primary-Statement of Contributions & Expenditures WS 22-25-106(a)(iii); WS 22-25-106(b)(i)

**Deadline to Request Recount (SOS)**

**Description:** Deadline for filing affidavit with Secretary of State requesting are count WS 22-16-110

**Notification of Write-Ins Nominated for Election**

**Description:** Secretary of State notifies write-in candidates nominated for election within 48 hours of canvass WS 22-16-106(b)

**Mon Aug 29, 2016**

**Bond Election Notice to County Clerk**

**Description:** Political subdivision notice of November bond election to county clerk WS 22-21-103

**Independent Candidate Filing Deadline**

**Description:** Filing Deadline - Independent Candidate petitions for nomination 3,302 signatures of registered voters required for statewide races (not less than 2% of the total votes cast for U.S. House of Representatives in the last general election) WS 22-5-307

**Candidate Filing - School, College Board; Special District Subsequent**

**Director – (END)** Start: Aug 10, 2016; End: Aug 29, 2016 WS 22-22-202; WS 22-29-112(d)

**Description:** Candidate filing: School board, college trustee, special district subsequent director

## SEPTEMBER 2016

### Thu Sep 8, 2016

#### **City Clerk's Certify Candidates to County Clerk**

**Description:** City Clerks certify list of candidates for general election to county clerk WS 22-23-308(c)

#### **SOS Certifies Candidates, Ballot Propositions to Clerks**

**Description:** Secretary of State certifies list of general election candidates, proposed ballot propositions to county clerks WS 22-6-101; WS 22-20-103

### Thu Sep 15, 2016

#### **EDRs Entered into WyoReg**

**Description:** County Clerks must enter Election Day Registrations into WyoReg SOS Rules - Election procedures - Chapter 16

#### **Post-Election Audit of Equipment (deadline)**

**Description:** County Clerks conduct post-election audit of automated tabulating equipment WS 22-11-109

### Fri Sep 23, 2016

#### **Absentee Voting Begins – (START)**

**Description:** Absentee voting for general election; Absentee ballots for general election sent to UOCAVA voters. ~ Start: Sept. 23, 2016; End: Nov. 7, 2016 WS 22-6-107

#### **Campaign Finance Filing: Ballot Initiative – (START)**

**Description:** Campaign Finance Filing for PACs or organizations formed to support an initiative or referendum that will appear on the general election ballot (Contributions & Expenditures)  
Start: Sept. 23, 2016; End: Oct. 8, 2016 WS 22-25-106(f)

#### **General Election Proclamation Published – (START)**

**Description:** County clerks publish general election proclamation at least once in newspaper  
Start: Sept 23, 2016; End: Oct 4, 2016 WS 22-2-109(b)

### Thu Sep 29, 2016

#### **Ballot Copy Posted in Clerk's Office**

**Description:** General Election ballots to be in possession of county clerks; clerks to post copy of ballot in office WS 22-6-107; WS 22-6-108(b)

#### **Notice of Nov Bond Election Published – (START)**

**Description:** County clerks publish notice of November bond election at least once in newspaper ~ Start: Sept. 29, 2016; End: Oct. 10, 2016 WS 22-21-104

### Fri Sep 30, 2016

#### **Certified Results Precinct Officers Given to Party Chairs**

**Description:** County canvassing board or clerk-appointed board to provide to each county party chair certified election results for precinct committee men and women and list of write-ins for the post WS 22-4-101(d)

## OCTOBER 2016

**Mon Oct 3, 2016**

**Deadline to Allege Ballot Error or Omission**

**Description:** Deadline for filing notarized affidavit alleging error or omission in ballot with county clerk WS 22-6-109(a)

**Tue Oct 4, 2016**

**General Election Proclamation Published – (END)**

**Description:** County clerks publish general election proclamation at least once in newspaper  
Start: Sept 23, 2016; End: Oct 4, 2016 WS 22-2-109(b)

**Mon Oct 10, 2016**

**Campaign Finance Filing: Ballot Initiative – (END)**

**Description:** Campaign Finance Filing for PACs or organizations formed to support an initiative or referendum that will appear on the general election ballot (Contributions & Expenditures)  
Start: Sept. 23, 2016; End: Oct.10, 2016 WS 22-25-106(f)

**Notice of Nov Bond Election Published – (END)**

**Description:** County clerks publish notice of November bond election at least once in newspaper ~ Start: Sept. 29, 2016; End: Oct. 10, 2016 WS 22-21-104

**Mon Oct 24, 2016**

**Voter Registration Closes for General Election**

**Description:** Voter registration closes for general election WS 22-3-102

**Tue Oct 25, 2016**

**Public Test of Voting Machines (deadline)**

**Description:** County clerks conduct public test of voting machines; representatives of parties and independent candidates invited WS 22-11-104(b)(iii)

**Publication Sample Ballots, Polling Places – (START)**

**Description:** County clerks publish sample ballots, polling place locations ~ Start: Oct. 25, 2016; End: Nov. 7, 2016 WS 22-12-101; WS 22-6-105

**Fri Oct 28, 2016**

**Precinct Poll Lists Available to Party Chairs (deadline)**

**Description:** County clerks deliver copies of poll lists for each precinct to county party chair men upon request. WS 22-3-109(a)



## NOVEMBER 2016

**Tue Nov 1, 2016**

### **Campaign Finance Filing - Pre-General**

**Description:** Campaign Finance Filing - Candidates, candidate committees, PACS -Pre-General Report. WS 22-25-106(a)(i)

**Fri Nov 4, 2016**

### **Election Judge, Counting Board Training (deadline)**

**Description:** County clerks conduct election judge & counting board training. WS22-8-113

**Mon Nov 7, 2016**

### **Publication of Ballot Propositions**

**Description:** Secretary of State publishes ballot propositions in newspaper of general circulation WS 22-24-318(b); WS 22-24-415(b)

### **Absentee Voting – (END)**

**Description:** Absentee voting for general election; Absentee ballots for general election sent to UOCAVA voters. ~ Start: Sept. 23, 2016; End: Nov. 7, 2016. WS 22-6-107

### **Publication Sample Ballots, Polling Places – (END)**

**Description:** County clerks publish sample ballots, polling place locations ~ Start: Oct. 25, 2016; End: Nov. 7, 2016. WS 22-12-101; WS 22-6-105

**Tue Nov 8, 2016**

### **7am - 7pm GENERAL ELECTION**

**Description:** Polls open 7 a.m. to 7 p.m. WS 22-2-104

**Thu Nov 10, 2016**

### **Certification of County Abstracts**

**Description:** County Canvassing Boards certify county abstracts and county clerks make results public WS 22-16-103(c)(i); WS 22-16-107 & 108

### **Deadline to Request Write-In Count**

**Description:** Deadline to request the counting of write-in votes WS 22-5-501(a); WS22-16-106 (c)

**Mon Nov 14, 2016**

### **Deadline to Request Recount**

**Description:** Deadline for filing affidavit with county clerk requesting a recount (not later than two days after county canvas) WS 22-16-110

**Wed Nov 16, 2016**

### **State Canvassing Board Certification of State Abstract**

**Description:** State Canvassing Board meets to certify state abstract WS 22-16-118

**Fri Nov 18, 2016**

### **Campaign Finance Filing - General Election Report**

**Description:** Campaign Finance Filing - General election report: Candidates, candidate committees, political action committees, & organizations making independent expenditures or supporting or opposing any ballot proposition to file itemized statement of contributions and expenditures. WS 22-25-106(a)(ii); 22-25-106(b)(i)

### **Campaign Finance Filing - Political Parties**

**Description:** Campaign Finance Filing - Political party state and county central committees to file itemized statement of contributions and expenditures WS 22-25-106(d)

### **Deadline to Request Recount from SOS**

**Description:** Deadline for filing affidavit with Secretary of State requesting are count for offices or ballot propositions voted on in more than one county WS 22-16-110 & 111

**Mon Nov 21, 2016**

### **Publication March Subsequent Director Election – (START)**

**Description:** Special district secretary publishes proclamation of March subsequent director election ~ Start: Nov 21, 2016 End: Dec 12, 2016. WS 22-29-112(c)

**Fri Nov 25, 2016**

### **Proclamation of Adoption of Constitutional Amendment(s)**

**Description:** Governor issues proclamation of adoption of constitutional amendment. WS22-20-108

## **DECEMBER 2016**

**Thu Dec 1, 2016**

### **12pm - 12pm School, College Trustees Terms Begin**

**Description:** School board, college trustees - term of office begins at noon. WS22-22-102(a)

**Thu Dec 8, 2016**

### **Post-Election Audit of Equipment (deadline)**

**Description:** County clerks conduct post-election audit of automated tabulating equipment WS 22-11-109

### **EDRs Entered into WyoReg (deadline)**

**Description:** County Clerks must enter Election Day Registrations into WyoReg SOS Rules - Election procedures - Chapter 16

**Mon Dec 12, 2016**

### **Publication March Subsequent Director Election – (END)**

**Description:** Special district secretary publishes proclamation of March subsequent director election ~ Start: Nov 21, 2016 End: Dec 12, 2016. WS 22-29-112(c)

**Mon Dec 19, 2016**

### **12pm - 12pm Presidential Electors Meet, Vote**

**Description:** Wyoming college of electors meets, casts votes for candidates for president, vice president who received highest number of votes in Wyoming general election. WS 22-19-106

**Fri Dec 30, 2016**

### **Campaign Finance Filing - Ballot Initiative Groups**

**Description:** Campaign Finance Filing (Annual Report ): Groups supporting or opposing statewide initiative or referendum. WS 22-24-201(a)(ii)

## **JANUARY 2017**

**Mon Jan 2, 2017**

### **Elected Officials Assume Office**

**Description:** Elected state and county officers assume office. Constitution Art 6, Sec 17; WS 22-2-107